

# Southwest Community Center – Community Art Wall

## GALLERY EXHIBITION



### DURATION

The Community Art Wall will be open to the public during all hours that Southwest Community Center (SWCC) is open. Installation and tear-down dates will be determined by the gallerist. Installations are generally 6 weeks long. The show must remain fully installed until SWCC closes on the last day of the show.

### INSTALLATION

The gallerist is responsible for installing the exhibition. The artist is invited to collaborate on this process. The artist ensures that all pieces can be hung securely from a wire stretched across the back of the piece or appropriately sized sawtooth hanging hardware.

SWCC uses a gallery rail system, and all artworks must be hung from the wall. The gallery rail uses a combination of perlon cord and metal hooks. The spring hooks have an 8lb weight limit. A limited number of heavier duty hooks are available with a 33lb weight limit.

The artist provides a completed artwork inventory form, provided by SWCC, that describes each piece in the show as well as an artist statement and/or bio. The gallerist is responsible for creating the labels and printing the artist statement.

### ACCEPTABLE MEDIA

Only original artwork created by the artist will be accepted. No commercial reproductions will be accepted. Any proposals that would be unsafe for the public or require altering the physical space in a way that damages walls, floors, or equipment will not be accepted.

The gallery at SWCC is directed to visitors of all ages. Artists may not submit artwork or other material that is unsuitable for viewing by children, including artwork that is sexually explicit, or that depicts drug use, nudity, or violence. Artwork that aims to defame, ridicule, mock, stalk, threaten, harass, intimidate, or abuse anyone will not be allowed.

### RECEPTION

The gallerist coordinates the set up and clean up for the reception. Receptions take place on the first Thursday that the artwork is on display. SWCC will provide light refreshments for the event, no alcohol can be served.



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### **SALES**

SWCC does not handle sales or retain any portion of the sales price. If the artist would like their exhibited pieces to be available for sale they will:

- Process their own sales by providing a QR code that links to their preferred sales method (Venmo/Cashapp/Artist Website/etc.). SWCC will install signage for the show that displays the QR code and contact information for the artist. For group shows, this information should be included in the individual artist's bio/statement.
- Once a piece sells, the artist will collect the buyer's contact info and notify the gallerist. SWCC will then mark the piece as sold. If the artwork will be taken down and another piece substituted, the artist will coordinate that with the buyer and the gallerist. At the end of the exhibition, SWCC will contact buyers to arrange pickup.
- All unsold artworks must be picked up by the artist (or authorized agent of the artist by prior arrangement with the gallerist) within a week after the show closes.

### **LIABILITY**

The SWCC Community art wall is installed in a high traffic hallway in the heart of our community center. Artwork is installed with minor theft deterrent elements. Damage due to faulty materials, craftsmanship, or damage occurring because an artwork invited participation, is the artist's responsibility. Southwest Community Center will not be held responsible for damaged or stolen artwork.

### **PUBLICITY**

The gallerist assists in promoting the exhibition in multiple ways including social media, SWCC newsletter, and signage. All publicity source material from the artist - digital images, resume, bio and/or artist statement - is due to the gallerist four weeks prior to the opening of the exhibition.

### **MEANINGFUL ACCESS**

Southwest Community Center is a program of Portland Parks and Recreation. The City of Portland ensures meaningful access to City programs, services, and activities to comply with Civil Rights Title VI and ADA Title II laws and reasonably provides: translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids, and services. Requests for these services can be made online or by calling 503-823-4000, Relay Service: 711.

**Southwest Community Center**  
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**503-823-2840**



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